

WYOMISSING AREA SCHOOL DISTRICT 2014-4853

Minutes November 24, 2014

The regular meeting of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. Becca Gregg, Reading Eagle, acknowledged that she was recording.

Board Members Present: Mrs. Butera, Mr. Heinly, Mr. Painter, Mr. Portner, Mrs. Reese, and Mrs. Seltzer.

Board Members Absent: Mrs. Davis, Mrs. McAvoy and Mrs. Reilly

Administrative Staff Present: Mr. Stem, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli, Dr. Jones, Mr. Kuhn and Mrs. Lenge.

Attendees: Becca Gregg, Reading Eagle, Roxanne McMurtry, Herbein + Company, Inc. and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced:

- School Board Reorganization – Tuesday, December 2, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

RECOGNITION

Dr. Jones recognized Berks Career & Technology Students of the first quarter Marissa Koch for Health Occupations II and Saul Montoya for Technology Based Entrepreneurship. Each was presented with a proclamation that is included in these official minutes.

Mr. Ferrandino recognized the following athletes and team for their accomplishments in fall sports:

- Nate Menon, Golf – Fifth in PIAA Class AA Championship, second District III Class AA, fourth in Regionals
- Kyle Shinn, Cross Country – Fifth in PIAA Class AA Championship, eighth in District III Class AA, seventh in BCIAA County Championship
- Jack DiCintio, Cross Country – Silver medal in PIAA Class AA Championship, second in District III Class AA, and BCIAA County Champion
- Girls' Tennis Team – BCIAA Division Title, District III Class AA Team Championship

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PRESENTATION

Roxanne McMurtry from Herbein + Company, Inc. reviewed the results of the audit. The closing meeting was held with Mr. Portner, Mrs. Butera, Mr. Stem and Mr. Boyer. The auditors had unmodified opinions on both the financial statements and Federal awards which are the highest level of opinions that can be issued and means the audit was successful. There was significant improvement in the cafeteria fund this year especially considering the implementation of the new nutrition standards which has negatively impacted many other schools. The District has been experiencing a positive increase in net position for the past four years which is attractive to bond rating agencies. The new pension standard will be implemented next year which means the pension liability will be on the books and thus will show the District, as well as most other districts statewide in a negative net position. Mr. Portner indicated that because this is a statewide problem, bond rating agencies have taken this into account and made adjustments that should not have a negative impact on the District should we need to float a bond issue in the future.

Mr. Kuhn shared the results of the School Performance Profile for WHEC was 86.9 which was an increase of 6.4 over last year. Overall, 89% of students were advanced or proficient in math; 85% were advanced or proficient in reading; and 93% were advanced or proficient in science. He also reported on some recent upgrades to safety and security for the building, opportunities for parent participation in the school, and the collegial collaboration of the faculty.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mr. Portner, the Board approved the following minutes:

- October 14, 2014 Business Meeting with Committee Reports
- October 27, 2014 Regular Business Meeting

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.

Absent: Davis, McAvoy and Reilly

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mr. Painter, second by Mrs. Reese, the Treasurer's Report for October 2014 was accepted as presented.

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.

Absent: Davis, McAvoy and Reilly

Nays: None. Motion carried.

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PAYMENT OF BILLS

Upon a motion by Mr. Painter, second by Mrs. Reese payment of bills for the month of October 2014 was approved.

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.
Absent: Davis, McAvoy and Reilly
Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Reese, second by Mr. Painter, the Board approved the Curriculum/Technology agenda items as follows.

Mrs. Butera thanked Mrs. Vicente and Mr. Stem for their hard work in developing the Comprehensive Plan and said she feels we have a nice map going forward.

1. Approved Comprehensive Plan.

Background information: The Comprehensive Plan was presented to the Board at the November 10, 2014, meeting and has been posted for public review for 28 days. The three-year plan required by the Pennsylvania Department of Education is effective July 1, 2015 to June 30, 2018.

2. Approved Program of Studies for 2015-16.

3. Approved Overnight Field Trip Request – PMEA District Chorus, January 22-24, 2015, Muhlenberg High School.

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.
Absent: Davis, McAvoy and Reilly
Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Upon a motion by Mr. Portner, second by Mrs. Reese, the Board approved the Finance/Facilities agenda items as follows.

Mrs. Butera thanked the Wyomissing Hills Citizens Social Committee and WAEF for their generous donations.

1. Approved budget transfers in the amount of \$20,164.
2. Accepted 2013-14 Audit Report.
3. Approved donation in the amount of \$500 from the Wyomissing Hills Citizens Social Committee to be used for replacement of recess equipment at WHEC.

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4. Approved donation in the amount of \$124.54 from the Wyomissing Area Education Foundation to be used toward equipment for Wyo5Live.
5. Approved request to close student activity account for the Class of 2013.
Background information: Per Board policy 618, this account is being closed one year after graduation of the class. Unused funds in the amount of \$175.86 will be transferred to the Senior High Student Body.
6. Approved request to establish student activity account for Techno Spartans.
Background information: This organization will provide opportunities for JSHS students to learn, research and apply existing and emerging technologies (e.g. 3D printing, robotics) that are not included in established curricula.
7. Approved driver list for 2014-15 with the provision that names may be added or deleted at the discretion of Administration.

Bus 1	Konnick, Joseph	Sub. Trip Drivers:
Bus 2	Behney, Richard	Boltz, Bradley
Bus 3	Young, Melissa	Casner, Adam
Bus 4	Lanning, Florance	Cosgrave, Richard
Bus 5	Scheetz, Craig	Lausch, Lynn
Bus 6	Hafer, Mary Jo	Lotz, Virginia
Bus 7	Jordan, William	Michalowski, Cindy
Bus 8	Kantner, Stephen	Quinones, Maritza
Bus 9	Aulenbach, Donna	Rickenbrode, Tod
Bus 10	Heim, David	Salomon, Jean Aine
Bus 11	Crupi, Tina	Welsh, Michael
Van 12	Vincent, John	Kirkhoff, Jacqueline
Bus 14	McNamara, Sharon	
Van 15	Creque, Anthony	
Bus 19	Mell, Beth	
Bus 19	Lanning, Megan - Aide	
Bus 20	Hicks, James	

8. Approved three-year contract and license agreement with Transfinder for software system to improve bus route efficiency for a total cost of \$25,945.
Background information: First payment of \$11,172.50 is due within 30 days of contract signing; second payment of \$11,172.50 is due December 30, 2015; and last payment of \$3,600 is due December 30, 2016.

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9. Accepted resignation of Karen McAvoy as Assistant Board Secretary effective December 1, 2014.

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.
Absent: Davis, McAvoy and Reilly
Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Painter, second by Mrs. Reese, the Board approved the Personnel/Policy agenda items as follows.

Mrs. Butera thanked Ms. Fiorentino and Mrs. Brunner for their service to the District.

1. RESIGNATION

a. Support Staff

- 1) **Lauren Fiorentino**, Part-time Kindergarten Aide, WHEC, resignation, effective October 30, 2014.
- 2) **Kristie Brunner**, Part-time Cafeteria/Recess Monitor, WHEC, resignation, effective November 21, 2014.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Karen Houck**, 3rd Grade Teacher, WHEC, Intermittent Family Medical Leave, effective November 11, 2014 until a date to be determined but not later than August 18, 2015.

b. Support Staff

- 1) **Hemlata Kalani**, Food Service Worker, JSHS, unpaid leave of absence November 5, 2014 to November 14, 2014, returning to work on November 17, 2014.
- 2) **Michael Hasara**, Custodian, JSHS, Family Medical Leave, effective November 14, 2014 to November 28, 2014 with a return to work date of December 1, 2014.
- 3) **Barry Matz**, Custodian/Inventory Specialist, JSHS, intermittent Family Medical Leave, effective November 17, 2014 until a date to be determined but not longer than November 16, 2015.
- 4) **John Kasopsky**, Maintenance/Carpenter, JSHS, end Family Medical Leave and return to work effective November 17, 2014.
- 5) **Lydia Snow**, Special Education Instructional Aide, JSHS, unpaid leave of absence January 5, 2015 through January 9, 2015.

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3. TRANSFER/POSITION CHANGE

a. Professional Staff

- 1) **Colleen Reinecker**, Special Education Teacher (Autistic Support), WHEC, to Special Education Teacher/Assistive Technology, WREC, no change in wages, effective December 8, 2014.

Background information: This additional special education teacher position was deemed necessary due to student need and was approved at the October 14, 2014 Board Meeting. Ms. Reinecker will be responsible for itinerant learning support for students at the West Reading Elementary Center as well as Assistive Technology support to special education students District-wide.

b. Support Staff

- 1) **William Lerch**, position change from Floater Custodian, District-wide, to Custodial Foreperson, District-wide, full-time 8 hours/day (40 hours/week), at an hourly wage of \$16/hour, effective December 5, 2014.

Background Information: Mr. Lerch is filling this position as the result of position change/transfer within the Building and Grounds Department.

4. APPOINTMENTS

a. Professional Staff

- 1) **Catherine Aurentz**, .25 Reading Teacher, WHEC, at an annual salary of \$13,380 based upon M/Step 7 on the WAEA Salary Schedule, update effective date to November 17, 2014.

Background information: Ms. Aurentz was previously approved on November 10, 2014 with an effective date pending.

- 2) **Christa Greagori**, Special Education Teacher (Autistic Support), WHEC, at M/Step 1 (\$43,520) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 8, 2014.

Background information: Ms. Greagori has a Master of Education degree focusing on Special Education and a Certificate in Autism Education. She is certified by the Pennsylvania Department of Education in the areas of Special Education N-12 and Elementary Education. Ms. Greagori is filling this position as the result of an employee transfer to a newly approved special education

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teacher position at WREC.

- 3) **Tami Cantilina**, Long Term Substitute .5 ESL Teacher, WREC, at B/Step 1 (\$20,360) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 2, 2014 until the end of the 2014-15 school year.
Background information: Ms. Cantilina is certified by the Pennsylvania Department of Education in the areas of English as a Second Language Program Specialist and Elementary Education K-6. Ms. Cantilina is filling this position as the result of a resignation.
- 4) **Lauren Fiorentino**, Long Term Substitute 2nd Grade Teacher, WHEC, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective November 3, 2014 until the end of the 2014-15 school year.
Background information: Ms. Fiorentino is certified by the Pennsylvania Department of Education in Elementary K-6. She is filling this position as the result of a leave of absence.
- 5) **Christopher Klusewitz**, Long Term Substitute Math Teacher, JSHS, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 17, 2014 until the end of the 2014-15 school year.
Background information: Background Information: Mr. Klusewitz is certified by the Pennsylvania Department of Education in the area of Mathematics 7-12. He will be filling this position as the result of a leave of absence.
- 6) **Rebecca Sibbett**, Long Term Substitute Special Education Teacher, WHEC, at B/Step 1 (\$40,720) on the WAEA 2013-14 Salary Schedule pro-rated in accordance with start date, effective December 2, 2014 until the end of the 2014-15 school year.
Background information: Ms. Sibbett is certified by the Pennsylvania Department of Education in the areas of Special Education PK-12 and Elementary Education. She is filling this position as the result of a resignation.

5. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Requesting approval for the following teachers who have agreed to be tutors for the JSHS after school tutoring program scheduled for Tuesday,

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Wednesday, and Thursday effective on or about January 6, 2015 through May 13, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 153 hours:

- a) William Hartman
- b) Nathaniel Miller
- c) Meghan Tierney

- 2) Requesting approval for the following teachers who have agreed to be tutors for the WHEC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective on or about December 2, 2014 through April 9, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 384 hours:

- a) Meredith Emkey
- b) Caitlin Gibbs
- c) Stephanie Heffner
- d) Kelly Keim
- e) Holli Noll
- f) Brianna O'Neil
- g) Amy Stewart-Himes
- h) Erin Tyrrell
- i) NancyLee Chaiko (substitute)
- j) Melissa Kucharczuk (substitute)
- k) Stephanie Myers (substitute)
- l) Nancy Robinson (substitute)
- m) Douglas Shuey (substitute)

- 3) Requesting approval for the following teachers who have agreed to be tutors for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective on or about December 3, 2014 to April 9, 2015 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 272 hours:

- a) Kristin Allen
- b) Michele Hetrich
- c) Erika Homan
- d) Eileen John
- e) Daniel Smith
- f) Rose Sneeringer (Substitute)

6. SUBSTITUTES

a. Professional Staff (Addition)

- 1) Christopher Klusewitz (Teacher)

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b. Support Staff (Addition)

1) Kristie Brunner (Aide)

2) Natalie Loeb (Aide)

3) Sara Scheirer (Aide)

7. VOLUNTEERS

Yeas: Butera, Heinly, Painter, Portner, Reese, and Seltzer.

Absent: Davis, McAvoy and Reilly

Nays: None. Motion carried.

OLD BUSINESS

Mrs. Butera provided an update on negotiations that the Board has shared a five-year off-the-record proposal for a teacher contract and said WAEA is meeting the first week in December to review the proposal. The Board is looking forward to their response.

The District's appeal for the permit denial of the fence project was filed on November 18, by Attorney Marc Kaplin. The appeal was received and accepted by the court. The case will be heard by the Court of Common Pleas. Donations toward legal fees are \$21,135 from 41 donors.

The District still does not have a revised agreement from the Borough of Wyomissing for the Stone House Tennis Courts. The Borough solicitor is working on the revisions. The Board is looking forward to receiving it.

NEW BUSINESS

None.

UPDATE FROM ORGANIZATIONS

None.

ADJOURNMENT

A motion was made by Mrs. Seltzer, seconded by Mr. Portner to adjourn at 6:45 p.m.

Board Secretary